

CREESE AND COOK CO. (FORMER) 2 SITE
(Site Identification Code – 01HM)

**REMOVAL ACTION
ADMINISTRATIVE RECORD FILE
AND
INDEX**

Prepared For:

U.S. Environmental Protection Agency
Region I
Emergency Planning and Response Branch
5 Post Office Square, Suite 100
Boston, Massachusetts 02109-3912

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INTRODUCTION

This document is the Index to the Administrative Record File for the Creese and Cook Co. (Former) 2 Site Removal Action. The Index cites site-specific documents and guidance documents used by U.S. Environmental Protection Agency (EPA) staff in selecting a removal action at the site. Activities conducted under the Fund-lead removal action include the following:

- Conducting a site walk with the cleanup contractor.
- Conducting additional sampling as needed to further characterize the extent of contamination in the surface soils.
- Clearing vegetation and obstacles as needed.
- Excavating and disposing of contaminated surface soil.
- Disposing of hazardous substances (such as arsenic-contaminated soils) at EPA-approved off-site disposal facilities.
- Repairing response-related damages.

The Administrative Record File is available for public review, by appointment, at the U.S. EPA Records Center, 5 Post Office Square, Suite 100, Boston, Massachusetts, 02109-3912; and at the Peabody Institute Library of Danvers, 15 Sylvan Street, Danvers, Massachusetts, 01923. Questions concerning the Administrative Record File should be addressed to Ted Bzenas, EPA On-Scene Coordinator.

The Administrative Record File is required by the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), 42 U.S.C. § 9613 (k), and EPA's implementing regulations, 40 CFR § 300.800.-825.

PLEASE NOTE:

THE DOCUMENTS COMPILED IN THIS ADMINISTRATIVE RECORD FILE HAVE BEEN REPRODUCED FROM THE BEST AVAILABLE COPIES, OR AS PROVIDED IN ELECTRONIC FILES.

**SITE-SPECIFIC DOCUMENTS
ADMINISTRATIVE RECORD FILE INDEX**

**for the
Creese and Cook Co. (Former) 2 Site Removal Action**

REMOVAL

Correspondence (Site File 2.01)

1. Memorandum from Ted Bazenas, On-Scene Coordinator, Emergency Response and Removal Section II (ER&R S2), EPA Region I, through Steven R. Novick, Chief, ER&R S2, EPA Region I, to the 33 Water Street (Creese & Cook Company (Former) 2) Removal Site File, regarding the Site Investigation Closure at the Creese & Cook Company (Former) 2 Site, 33 Water Street, Danvers, Massachusetts, dated 23 January 2012.

Removal Reports (Site File 2.02)

2. "Removal Program Preliminary Assessment/Site Investigation Report for the Creese and Cook Co. (Former) 2, 33 Water Street Removal Site, Danvers, Essex County, Massachusetts, 17 and 18 October 2011", prepared by Weston Solutions, Inc., Superfund Technical Assessment and Response Team III (START), for EPA Region I, dated January 2012.

Pollution Reports (POLREPS) (Site File 2.04)

3. POLREP #1, Initial POLREP - Mobilization, Creese and Cook Co. (Former) 2 Superfund Site, 01HM, Danvers, MA, from Ted Bazenas, On-Scene Coordinator (OSC), reporting period 4/24/2012 through 5/01/2012, dated 1 May 2012.
4. POLREP #2, Progress Report, Creese and Cook Co. (Former) 2 Superfund Site, 01HM, Danvers, MA, from Ted Bazenas, OSC, reporting period 5/02/2012 through 5/17/2012, dated 14 May 2012.
5. POLREP #3, Progress Report, Creese and Cook Co. (Former) 2 Superfund Site, 01HM, Danvers, MA, from Ted Bazenas, OSC, reporting period 5/18/2012 through 5/25/2012, dated 25 May 2012.
6. POLREP #4, Transportation and Disposal Complete - Restoration in Progress, Creese and Cook Co. (Former) 2 Superfund Site, 01HM, Danvers, MA, from Ted Bazenas, OSC, reporting period 5/26/2012 through 6/11/2012, dated 11 June 2012.
7. POLREP #5, Completion of All Site Activities for the Removal Action, Creese and Cook Co. (Former) 2 Superfund Site, 01HM, Danvers, MA, from Ted Bazenas, OSC, reporting period 6/11/2012 through 9/20/2012, dated 20 September 2012.

Action Memorandum (Site File 2.09)

8. Memorandum from Edward Bzenas, On-Scene Coordinator, Emergency Response and Removal Section II (ER&R S2), EPA Region I, through Steven R. Novick, Chief, ER&R S2, and Arthur V. Johnson III, Chief, Emergency Planning & Response Branch, EPA Region I, to James T. Owens III, Director, Office of Site Remediation and Restoration, EPA Region I, regarding a Request for a Removal Action at the Creese and Cook Co. (Former) 2 Superfund Site, Danvers, Essex County, Massachusetts, dated 7 March 2012, and signed by Nancy Barmakian (for James T. Owens, III), on 8 March 2012. (The Enforcement Section of the Memorandum is withheld as being CONFIDENTIAL.)

POTENTIALLY RESPONSIBLE PARTY (PRP)

PRP-Specific Documents (Site File 11.09)

9. Letter from Steven R Novick, Chief, Emergency Planning and Response Branch, Section II, EPA Region I, to Ms. Dominique M. Gabriel, President, Crane River Condominiums (East) Trust, 33 Water Street, Unit 22, Danvers, Massachusetts, 01923, regarding Notice of Potential Liability and Request for Access to Property for Proposed Cleanup Activities at the Creese and Cook Co. (Former) 2 Superfund Site, located at 33 Water Street, Danvers, Massachusetts, dated 6 February 2012.

COMMUNITY RELATIONS

News Clippings/Press Releases (Site File 13.03)

10. "Administrative Record File Available for the Creese and Cook Co. (Former) 2 Site Removal Action," text of the display notice as it was requested to appear in *The Salem News*, Salem, Massachusetts.
11. Letter from Ted Bzenas, On-Scene Coordinator, U.S. EPA--Region 1, to Ms. Dominique M. Gabriel, President, Crane River Condominiums East Trust, 33 Water Street, Unit 22, Danvers, Massachusetts, 01923, transmitting the Preliminary Assessment/Site Investigation Report for the Creese and Cook Co. (Former) 2, 33 Water Street Removal Site, dated January 2012 (*included in this Administrative Record File as a separate entry*), and indicating that EPA has determined that a Removal Action is appropriate at the site, dated 25 January 2012.
12. Former Creese & Cook Co. Site, Danvers, MA. U.S. EPA Hazardous Waste Program at EPA New England, Community Fact Sheet, April 2012.
13. EPA News Release, "EPA Removal Work Begins at Danvers, Mass. Site", dated 26 April 2012.
14. "Toxic site is target", article appearing on Boston.com (*The Boston Globe*), dated 6 May 2012.

SITE MANAGEMENT RECORDS

Access Records (Site File 17.02)

15. Consent for Access to Property, Creese and Cooke Co. (Former) 2 Superfund Site (Removal), 33 Water Street Danvers, Massachusetts, granted to EPA Region I to conduct removal activities, signed by Dominique Gabriel, Patricia MacLean, Nancy Yorgy, Trustees of the Crane River Condominium East Trust, % 33 Water Street, #22, Danvers, MA 01923, authorization granted on behalf of units 1-28, on 21 March 2012.
16. Consent of Tenant(s), Creese and Cooke Co. (Former) 2 Superfund Site (Removal), 33 Water Street, Danvers, Massachusetts (granted to EPA Region I to conduct removal activities): forms signed by Mary F. Torelli, Tenant, 33 Water Street, Unit #21, on 23 March 2012; and by Kimberly Worthy, 33 Water Street, #23, Danvers, MA 01923, on 26 March 2012.

Site Descriptions/Chronologies (Site File 17.05)

17. "Removal Program After Action Report for the Creese & Cook Co. (Former) 2 Site, Danvers, Essex County, Massachusetts, 24 April through 20 September 2012", prepared by Weston Solutions, Inc., Superfund Technical Assessment and Response Team III (START), for EPA Region I, dated October 2012.

**Please see the following website for more information regarding the Creese and Cook Co.
(Former) 2 Superfund Site:**

<http://www.epaosc.org/CreeseCook2>

SELECTED KEY GUIDANCE DOCUMENTS

EPA guidance documents may be reviewed at the U.S. EPA Records Center, 5 Post Office Square, Suite 100, Boston, Massachusetts.

1. Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended, 42 U.S.C. § 9601 et seq.
2. "National Oil and Hazardous Substances Pollution Contingency Plan," Code of Federal Regulations (Title 40, Part 300) 1990.
3. "Revised Guidance on Compiling Administrative Records for CERCLA Response Actions", U.S. EPA, Office of Site Remediation Enforcement, Office of Superfund Remediation and Technology Innovation, Office of Emergency Management, September 2010.
4. Superfund Amendments and Reauthorization Act of 1986.
5. "Homeowners Exempted from Superfund Cleanup Costs", dated November 1991.